

DEC 02 2020

MINUTES

The Town of Manteo Board of Commissioners held their Regular December 2, 2020 meeting at 6:30 p.m. at 407 Budleigh Street, Manteo, NC and via teleconference.

The following members were present:

- Mayor Bobby Owens (remote)
- Mayor Pro-Tem Betty Selby (remote)
- Commissioner Darrell Collins (remote)
- Commissioner Eddie Mann
- Commissioner Richie Burke
- Commissioner Jason Borland

The following members were absent: Commissioner Christine Walker

Also present at the meeting were:

- Town Manager James Ayers
- Town Attorney Ben Gallop
- IT Director Carl Woody
- Town Planner Melissa Dickerson
- Deputy Town Clerk Jamie Whitley

Mayor Bobby Owens called the meeting to order at 6:30 p.m. Town Manager Ayers did a roll call verifying that there was a quorum: Mayor Owens-present/remote; Mayor Pro-Tem Selby-present/remote; Commissioner Burke-present; Commission Borland-present; Commissioner Collins-present/remote; Commissioner Mann-present; and Commissioner Walker-absent. A quorum was established.

Mayor Owens asked for a moment of silence followed by the Pledge of Allegiance.

SUBJECT: Adoption of Agenda as presented or amended

It was requested to move Mayor and Commissioners' comments before the closed session on the agenda.

MOTION: A motion was made by Commissioner Mann and seconded by Mayor Pro-Tem Selby to approve the agenda as amended and was approved by the following roll call vote: Ayes: Mayor Pro-Tem Selby, Commissioners Burke, Borland, Mann, and Collins. Nays: None. Absent: Commissioner Walker. **Motion carried unanimously.**

SUBJECT: Adoption of the items on the Consent Agenda as presented or amended

MOTION: A motion was made by Commissioner Burke and seconded by Commissioner Mann to approve the Consent Agenda with the following items: Regular November 4, 2020 minutes; Recessed November 18, 2020 minutes; and the 2021 Board of Commissioners Meeting Schedule and was approved by the following roll call vote: Ayes: Mayor Pro-Tem Selby, Commissioners Burke, Borland, Mann, and Collins. Nays: None. Absent: Commissioner Walker. **Motion carried unanimously.**

PRESENTATIONS**SUBJECT: Dare County Toy Run – Terry Gray**

Shane Baum presented Chief of Police Vance Haskett and Lieutenant Brad Eilert with a plaque of appreciation for the Town of Manteo Police Department's help during the Toy Run. This is the 5th year of the Toy Run event by the Dare County Motorcycle Club. This year, they raised over \$40,000 for the toy run and will help about 1,000 kids. This could not have done that without the Police Department helping make this a safe event.

SUBJECT: Update on Shallowbag Bay Pump Station

Mr. Ayers explained that the three main objectives of the Shallowbag Bay Pump Station are to service a wide area of town, to protect the environment by preventing overflows, and to ensure service even in severe weather or power outages.

The pump station was constructed in the early 1940s and the replacement pump station will have the following:

- Raised wet well height to resist flooding.
- Installation of an emergency generator as a back-up power source.
- Construction of a building to protect the pump station, controls, and generator.

The project will cost \$1,128,793. We have received \$1,106,660 from the State of North Carolina. The funds are \$500,000 in loan forgiveness or grant and \$606,660 at 0% Interest for 20 years.

The project will begin with the bid and design package submittal and that was supposed to be this month. We have been working with the contractor for this project, Green Engineering, but we have had some delays due to one of the sub-consultants having to quarantine due to Covid-19. The estimated completion of this project in April 2022.

To protect the view of the people, condos, and businesses, the building will be constructed behind the live oak and pine trees on the west side. A surveyor looked at the trees and the pump station site will not impact the surrounding trees. The building's appearance will be similar to the Ella View Shed.

PUBLIC COMMENTS

Members of the public are invited to address the Board of Commissioners on any topic. Public Comment is not intended to require the Board to answer any impromptu questions or to take any action on items brought up during the public comment period. Speakers will address all the comments to the Board as a whole and not one individual Commissioner. Discussions between speakers and members of the audience will not be allowed. Time limits are 3 minutes per person or 5 minutes per group. Please identify yourself and your location so that your statements can be recorded.

No one wished to address the board.

NEW BUSINESS

SUBJECT: To set a public hearing on Zoning Text Amendment Article VIII-B-2 General Business District/Sec.8-5 Conditional Uses permitted (38) Supplementary uses (Walk-up ATM).

Staff received a zoning text amendment application to amend Article 8 of the Town of Manteo zoning ordinance to include walk-up ATMs as a conditional use permit issued by the town commissioners.

The Planning Board recommend denial of the request at their November 10, 2020 meeting. However, a public hearing is required by State Statute and by Town Ordinance for zoning text amendments. Staff recommends that the Board of Commissioners schedule a public hearing on the proposed zoning text amendment at their Wednesday, December 16th, 2020 meeting.

MOTION: A motion was made by Commissioner Borland and seconded by Commissioner Mann to set a public hearing on December 16, 2020 at 5:00 p.m. for a Zoning Text Amendment to allow walk-up ATMs and was approved by the following roll call vote: Ayes: Mayor Pro-Tem Selby, Commissioners Burke, Borland, Mann, and Collins. Nays: None. Absent: Commissioner Walker. **Motion carried unanimously.**

MAYOR'S/COMMISSIONERS COMMENTS

Commissioner Burke: He wanted to know the square footage and the dimensions of the Shallowbag Bay pump station.

Mr. Ayers stated that he will get him that information after the meeting.

Commissioner Borland: The Shallowbag Bay Pump Station will look nice but he emphasized the importance of communicating to the public about the project.

Commissioner Collins: Thanked Mr. Ayers for his hard work and for saving the Town money on the Shallowbag Bay Pump Station project.

Mayor Owens: He agreed with Commissioner Borland. He thanked Town Staff for the work that they are doing to get ready for Christmas.

Santa will be coming to town Friday night. He will be coming down the streets of Manteo which includes Pirates Cove.

SUBJECT: CLOSED SESSION NCGS 143-318.11(a)(3) to consult with the Town Attorney in a manner preserving the attorney-client privilege with regard to Blackburn v. Dare County et al and pursuant to North Carolina General Statute 143-318(a)(1) to prevent the disclosure of information that is privileged or not a public record pursuant to North Carolina General Statute 143-318.10(e)

MOTION: A motion was made by Commissioner Borland and seconded by Commissioner Collins to go into closed session pursuant to North Carolina General Statute 143-318.11(a)(3) to

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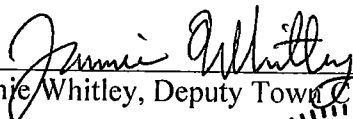
consult with the Town Attorney in a manner preserving the attorney-client privilege with regard to Blackburn v. Dare County et al and pursuant to North Carolina General Statute 143-318(a)(1) to prevent the disclosure of information that is privileged or not a public record pursuant to North Carolina General Statute 143-318.10(e) and upon exiting closed session no action will be taken and we shall recess this meeting until December 16, 2020 and was approved by the following roll call vote: Ayes: Mayor Pro-Tem Selby, Commissioners Burke, Borland, Mann, and Collins. Nays: None. Absent: Commissioner Walker. **Motion carried unanimously.**

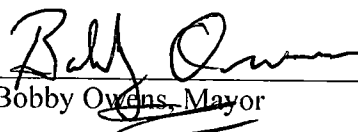
MOTION: A motion was made by Mayor Pro-Tem Selby and seconded by Commissioner Borland to come out of closed session and was approved by the following roll call vote: Ayes: Mayor Pro-Tem Selby, Commissioners Burke, Borland, Mann, and Collins. Nays: None. Absent: Commissioner Walker. **Motion carried unanimously.**

There being no further business to come before the Board, the meeting was recessed at 7:22 p.m. until December 16, 2020 at 5:00 p.m.

This the 2nd day of December 2020.

ATTEST:


Jamie Whitley, Deputy Town Clerk


Bobby Owens, Mayor

